



NEW STUDENT APPLICATION

YEAR OF INTAKE _____

NAME _____

GRADE _____

Recent photo of student

READ CAREFULLY

Should any of the requirements below not be adhered to, this application will not be processed.

- This document must be returned to the Admissions' Secretary admissions@stgeorgesnamibia.com and be accompanied by a non-refundable Application Fee of N\$400. Should you wish to do an EFT, proof of payment must be attached to this document. The Application Fee covers the cost of the administration of the application, intake assessment and placement on the waiting list, should there not be a placement available immediately.
- Primary School admission ages at year before entry:
 - Grade 00 (Junior Pre-Primary) - 4 years by 31 December (i.e. turn 5 in Gr. 00)
 - Grade 0 (Senior Pre-Primary) - 5 years by 31 December (i.e. turn 6 in Gr. 00)
 - Grade 1: 6 years by 31 December (i/e/ turn 7 in Gr. 1)
- Enrolment into Grades 2-11 depends on a successful intake assessment; school readiness tests for the specific age group of enrolment into Grade 1 and Pre-Primary classes.
- A personal credit check will be done on all applications where deemed necessary.

Please use this check list to ensure that all the relevant documents accompany this application.

- Conditions of Entry - Signed
- Application for Enrolment form
- Copies child's two most recent school reports
- Certified copies of his/her FULL birth certificate and/or passport, where applicable
- Certified copies of both parents' identity documents/passports
- Non-refundable Application Fee of N\$400 (or proof of payment of EFT)

FOR OFFICE USE ONLY

Date of application received _____ Assessment date _____ App Fee Paid

SIGNATURE DHP/DHC _____ ACCEPTED

DATE _____ REJECTED

Contractual Agreement Registration Fee paid Account Number _____

INTERVIEW DATE: _____

CONDITIONS OF ENTRY

1. Recommendation from the previous school will be requested. The Recommendation Form must be handed to the principal/head of your child's current school. The completed form is sent directly to St George's Diocesan School via e-mail admissions@stgeorgesnamibia.com. This information remains confidential.
2. The School's physical environment, facilities and resources limit its ability to provide high quality education to children with special educational needs, whether due to neurological barriers, hearing impairments, visual barriers, physical barriers, behavioural or emotional barriers or any other medically assessed special need. The parent/guardian is required to inform the school in writing, prior to the enrolment, of any special educational needs of the applicant known to them.
3. Should the child be enrolled at the discretion of the school, the parent undertakes to work closely and co-operatively with the school to provide any and all support required. Should the school, in its sole discretion, NOT be able to continue to support the special educational needs of the child, it will have the power to cancel this contract of enrolment with due notice.
4. On receipt of this form, your daughter's name will be placed on file. Acceptance of this form and application fee does NOT guarantee nor imply final acceptance of the applicant.
5. Acceptance of an offer of place will render the applicant liable for the following:
 - a. A once-off payment of the School Registration Fee of N\$5 000 (non-refundable).
 - b. Signing of a Contractual Agreement.
6. No student will be admitted to the School until the Registration Fee has been paid in full and the Contractual Agreement has been signed.
7. School fees are payable in advance. See Annexure A for the detailed Fee Schedule and payment options.
8. Written notice of **one full term** is required should the parent/guardian wish to withdraw a student from the school.
9. Should notice be received in the middle of a term for the end of term, the following term's fees will be due in lieu of notice.
10. By signing the Conditions of Entry form, the parent/guardian gives consent for a credit check to be carried out if required.
11. The applicant undertakes to comply with the requirements set out in the Parent Contractual Agreement.

I/we, the legal guardian/s of _____ (name of applicant), understand that this application will be registered once all relevant documents are returned to the School.

SIGNATURE

(1ST PARENT/GUARDIAN)

SIGNATURE

(2ND PARENT/GUARDIAN)

DATE

BANKING DETAILS

ST GEORGE'S DIOCESAN SCHOOL,
FNB NAMIBIA, ACCOUNT NUMBER: 62047678589
BRANCH CODE: 281872
FEE PAYMENT REFERENCE: App Fee + child's name.



APPLICATION FORM

STUDENT DETAILS

SURNAME _____

FIRST NAMES _____

PREFERRED NAME _____

DATE OF BIRTH _____ (YYYY/MM/DD)

HOME LANGUAGE _____

CURRENT SCHOOL _____

RELIGION _____

NATIONALITY _____

STUDENT MOBILE _____ STUDENT E-MAIL _____

SIBLINGS AT ST GEORGE'S **YES/NO**

NAME: _____ GRADE: _____

NAME: _____ GRADE: _____

ADDITIONAL INFORMATION

ALLERGIES _____

PHYSICAL DISABILITIES _____

HOUSE DOCTOR _____

CONTACT NUMBER _____

ANY OTHER CONFIDENTIAL INFORMATION YOU WOULD LIKE TO SHARE WITH THE SCHOOL?

KINDLY NAME ACHIEVEMENTS IN SPORT/CULTURE AND/OR PREFERENCES

FATHER/GUARDIAN

TITLE _____ RESPONSIBLE FOR ACCOUNT _____ (YES/NO) _____

SURNAME _____

FIRST NAMES _____

ID NUMBER _____

CONTACT DETAILS Home _____

Work _____

Mobile _____

E-mail _____

PHYSICAL ADDRESS _____

POSTAL ADDRESS _____

OCCUPATION _____

EMPLOYER _____

NAMIBIAN TAX NUMBER _____

Relationship of child to parent/guardian: **own father/step father/father deceased/other (specify)** _____

MOTHER/GUARDIAN

TITLE _____ RESPONSIBLE FOR ACCOUNT _____ (YES/NO) _____

SURNAME _____

FIRST NAMES _____

ID NUMBER _____

CONTACT DETAILS Home _____

Work _____

Mobile _____

E-mail _____

PHYSICAL ADDRESS _____

POSTAL ADDRESS _____

OCCUPATION _____

EMPLOYER _____

NAMIBIAN TAX NUMBER _____

Relationship of child to parent/guardian: **own mother/step mother/mother deceased/other (specify)** _____

SIGNATURE _____
Father/Guardian

SIGNATURE _____
Mother/Guardian

DATE _____



ST GEORGE'S
DIOCESAN SCHOOL
—Credo ut Intellegam—

RECOMMENDATION BY HEAD OF SCHOOL/PRINCIPAL

*This is a confidential document which is to be completed by the Head/Principal
of the student's current school and e-mailed to admissions@stgeorgesnamibia.com*

NAME AND SURNAME OF STUDENT _____

CURRENT GRADE OF STUDENT _____

ACADEMIC AND SOCIAL DEVELOPMENT	NO BASIS FOR JUDGEMENT	BELOW AVERAGE	AVERAGE	GOOD	EXCELLENT
Academic ability					
Motivation					
Study habits					
Organisational skills					
Attitude and commitment to school work					
Self-discipline					
Ability to work independently					
Respect for and adherence to school's Code of Conduct					
Respect for values, norms and traditions of the school					
Respect for authority (management, teachers, etc.)					
Preseverance					
Consideration for others					
Self-confidence					
Leadership					
Maturity					
General behaviour					

PARENT'S INVOLVEMENT WITH SCHOOL RELATED AFFAIRS

PAYMENT OF SCHOOL FEES

ANY OTHER CONFIDENTIAL INFORMATION

DISCIPLINARY RECORD

Details regarding any disciplinary proceedings contemplated and/or initiated against the learner and, in the latter event, the outcome thereof:

I hereby declare that the above mentioned information is correct.

DATE

SIGNATURE: HEAD OF SCHOOL/PRINCIPAL

NAME IN PRINT

School Stamp